

NORTH HERTFORDSHIRE AREA STRATEGIC PARTNERSHIP GROUP FOUNDATION LEARNING STRATEGY 2009 - 2011

| TARGET | Target cross referenced with SPG 4 Themes | Actions to address target | Milestones and Projected Completion Date | Person(s) Responsible | How the Actions will be Evaluated and by Whom | Progress to Date |
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| 1 To Identify and group a framework of qualifications to ensure progression towards the destinations and to give all students access to their full entitlement | 1.2 | <ul style="list-style-type: none"> • Map current provision • Identify from the QCF possible units which allow for personalised learning programme • Invite selected examination boards to the FL meetings. • Identify changes in qualifications at Entry and Level 1 and include the new qualifications in the framework • Pilot the qualifications | Summer 2009 | FL Co-ordinator | FL Steering Group meetings with LSC / LA and Training Provider representation Strategically by reports to SSG, North Herts Heads and SAPG | May 2009 questionnaire sent to ascertain current provision. To be updated in September now that institutions are aware of what is meant by FL. October 2009 second Audit. July 2009 Edexcel, ASDAN and City & Guilds attended an FL meeting. Emma Tingley gave a presentation of a pilot scheme with schools and a college in Cambridgeshire. FL Co-ordinator to follow up. October 2009 NOCN presentation September 2009 audit to be undertaken of the composition of the 30% offer. October 2009 Audit |
| | 3.3 | | Initial selection 2009 | NHC: IFP Co-ordinator FL Lead Person FL Co-ordinator | | |
| | Summer 2009 | | FL Co-ordinator | | | |
| | Summer 2009 | | FL Lead Person | | | |
| | | | September 2009 30% provision | NHC + Training Providers | | |
| | | | Training | | | |

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| | | <ul style="list-style-type: none"> Implement the full programme Monitor numbers involved in FL | <p>Providers September 2010 Schools 2011 100% provision</p> <p>September 2009 onwards</p> | <p>FL Curriculum Deputies and Training Providers</p> <p>SAPG Co-ordinator</p> | | undertaken |
| <p>2 Curriculum Development of personalised learning programmes leading to the four destinations</p> <ul style="list-style-type: none"> A Foundation Diploma, GCSE and other appropriate destination A first full Level 2 Skilled work or Apprenticeship Supported Employment or Independent Living | 3.3 | <ul style="list-style-type: none"> Individual faculties at NHC in the curriculum areas develop pilot materials Develop schemes to meet the component units of the framework. Develop an initial assessment curriculum Build in opportunities for ongoing assessment to ensure progression and to recognise and celebrate success. Implement pilot | <p>Summer 2009</p> <p>Summer 2009</p> <p>Summer 2009 onwards</p> <p>September 2009</p> | <p>NHC Deputy Directors of Academies</p> <p>NHC FL Lead Person</p> <p>NHC FL Lead Person</p> <p>NHC and Training Providers</p> | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | <p>October 2009 NHC FL Task Group established</p> <p>December 2009 Curriculum Deputies to be invited to meetings.</p> <p>November 2009 NHC FL Action Plan written.</p> <p>Plan mapped against the Foundation Learning Action Planner (October 2009)</p> <p>All NHC 14-16 FL programmes to contain the 3 strands</p> |

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| | | <p>30%</p> <ul style="list-style-type: none"> • Enlist examination boards to give ongoing support and training. • Review pilot at end of each term • Implement full scheme • Share schemes of work and materials • Provide INSET for staff starting the programme in September 2010/2011 | <p>Summer 2009 onwards</p> <p>December 2009 onwards</p> <p>September 2010</p> <p>February / March 2010</p> <p>February / March 2010</p> | <p>FL Co-ordinator</p> <p>Deputy Directors of Academies, Training Providers & FL Lead Person</p> | | <p>July 2009 all three Boards agreed to support the SAPG and develop an offer.</p> <p>October 2009 NOCN keen to be involved.</p> <p>November 2009 presentation from STOPGAP a programme aimed mainly at 16-24 Asperger's students.</p> |
| 3 IAG | 2.1 3.3 | <ul style="list-style-type: none"> • Provide training for new IAG advisors on the new qualification and on identification of appropriate realistic programme plans • Attend IAG Network Group meetings. • Promote | <p>Autumn 2009</p> <p>Ongoing</p> | <p>IAG Manager, Youth Connexions</p> <p>FL Co-ordinator</p> <p>SAPG</p> | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | <p>May 09 IAG Network Group received FL Strategy.</p> <p>November 2009 LSIS Action Research Project bid based on provision of IAG on FL and its place in QCF and in the 14-19 curriculum with a microsite with mobile link. Sample questions and case studies to be provided to support students and parents/carers. Training and its use to be offered in every establishment as part of awareness raising.</p> <p>November 2009 bid reached</p> |

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| | | <p>access to the programme for all students in every institution.</p> <ul style="list-style-type: none"> • Run series of Roadshows for staff. • Attend parents' evenings. • Produce pamphlets, etc., for each destination route for Years 9 & 11, showing interim destinations as appropriate to give personal autonomy. • Undertake general PR and marketing. • Develop a common core to the ILP and application process 14-16 and 16-18 across the SAPG to support the tracking of | <p>Autumn 2009</p> <p>November 2009 Year 9 February 2010 Year 11</p> <p>Autumn 2009 Year 11 Jan/Feb 2010 Year 9</p> <p>Pilot September 2009 Common application process post-16 2010 Pilot institution September 2009 All institutions</p> | <p>FL Lead Staff</p> <p>FL Lead Staff and Public Sector Champion</p> <p>SAPG Co-ordinator</p> <p>SAPG Co-ordinator</p> <p>County Common Application for Process Group IAG Manager / Connexions</p> | <p>second round.</p> <p>December 2009 bid rejected.</p> <p>The SAPG to continue with the project anyway?</p> |
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| | | <p>students.</p> <ul style="list-style-type: none"> • Ensure academic targets are included in the ILP in addition to personal / skills targets. • Conduct an audit of ILPs across the SAPG • Develop tutorial models with a common entitlement including initial assessment, ongoing review, support and IAG • Deliver training on the tutorial model • Investigate Planet, pre-16 and post-16 versions | <p>September 2010 14-16 2011</p> <p>December 2009</p> <p>Spring Term 2010</p> <p>Summer 2010</p> | <p>FL Lead Staff Thomas Alleyne to lead working group</p> <p>FL Co-ordinator</p> | | <p>Initial assessment core to be developed by NHC Task Group January 2010.</p> <p>LA offering opportunity to look at Realsmart as a tracking tool.</p> |
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| 4 Functional Skills | 3.6 | <ul style="list-style-type: none"> • Develop the awareness and understanding of functional skills at strategic level across the SAPG. • Share the experience of different pilots. • Run several workshops at operational level. | <p>Summer 2009</p> <p>Summer 2009/ January 2010</p> <p>Autumn 2009</p> | <p>Director of 14-19 Curriculum NHC and SAPG Co-ordinator</p> | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | <p>January 2010 Functional Skills Champions to be appointed half day a week for each skill.</p> <p>May 09 review across institutions of pilots run by the different examination Boards.</p> |
| 5 Timetabling | 4.1 | <ul style="list-style-type: none"> • Build FL programme into agreed SAPG common timetable. • Identify and map cross consortia opportunities for minority qualifications, using a questionnaire • Ensure Training Providers are aware and on board. | Autumn 2009 | <p>SAPG Co-ordinator FL Curriculum Leaders, Training Providers and County Consultant for timetabling</p> <p>FL Co-ordinator</p> <p>Work-based Learning Co-ordinator</p> | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | <p>May 09 meeting with training providers. It was agreed regular meetings would be convened and that a representative of the group would join the FL Steering Group</p> |

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| 6 Travel arrangements | 4.1 | <ul style="list-style-type: none"> Identify travel needs and patterns. Analyse costs. Provide transport. | | Local Area Co-ordinators | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | |
| 7 QAI Framework | 2.2 3.7 | <ul style="list-style-type: none"> Use agreed SAPG online framework. Joint lesson observations. Learner Voice | September 2009 onwards | SAPG Co-ordinator | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | SE requested LA to liaise with the SAPG over their QA development. |
| 8 Funding | 1.2 3.1 | <ul style="list-style-type: none"> Investigate streams of funding. Agree costs of courses. Agree an amount and costs of additional support | Summer 2009 onwards | <p>SAPG Co-ordinator LSC Representative</p> <p>SAPG</p> <p>SAPG</p> | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | <p>So far:</p> <p>Pre-16 Dedicated Schools Grant, including element for practical and applied learning and where appropriate with specialist schools and schools standards grants.</p> <p>Key Stage 4 Engagement Programme 2009/2010 only.</p> <p>E2E separate until Autumn 2010.</p> <p>Post-16 Learner Responsive Model plus additional learner support, plus entitlement curriculum funding for 16-18 year olds can be used flexibly.</p> |
| 9 Links with other institutions | 3.3 | <ul style="list-style-type: none"> Map opportunities in institutions outside the SAPG. | Autumn 2009 | FL Co-ordinator | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts</p> | Part of work being carried out by the LA. |

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| | | <ul style="list-style-type: none"> Attend County Network Group meetings. | Ongoing | FL Co-ordinator Work-based Learning Co-ordinator IAG Manager, Youth Connexions | Heads and SAPG | |
| 10 Student Management | 2.1 3.5 | <ul style="list-style-type: none"> Provide training and support using the skills of institutions accustomed to dealing with students with emotional and behavioural difficulties to ensure the provision works smoothly and students are retained. Identification of appropriate students Monitoring progress of students through to destinations, making use of the ILPs, the review systems and procedures | <p>Spring 2010</p> <p>Pilot Summer 2009 Rollout November 2009 / Spring 2010 Ongoing</p> <p>2011</p> | <p>FL Co-ordinator Head Teacher of ESC</p> <p>FL Curriculum Leaders IAG Advisors</p> <p>SAPG Co-ordinator</p> | <p>FL Steering Group meetings with LSC / LA representation</p> <p>Strategically by reports to SSG, North Herts Heads and SAPG</p> | Realsmart or alternative? |